إدارة التسجيل REGISTRATION DEPARTMENT

Circular No. (17/2014)

From	Dr. Jamal Rashid AlKhanji			
	A/ Chief Executive Officer (CEO),			
	Qatar Council for Healthcare Practitioners (QCHP)			
То	All healthcare practitioners working in the State of Qatar			
	 All healthcare facilities' focal points in the State of Qatar 			
Subject	The Launch of the Electronic copy of the license (E-License)			
Date	23 rd November , 2014			

"The Registration Department in Qatar Council for Healthcare Practitioners presents to you its compliments".

In its aspiration to provide the most advanced electronic services to its customers, the Qatar Council for Healthcare Practitioners is delighted to launch an electronic copy of the license (E-license) that will enable healthcare practitioners to access their valid license through the Electronic Registration & Licensing system or through smart phones and tablets. As shown below:

- 1- The practitioner can start working immediately once the E-license is issued and they will get notified through the registration & Licensing system.
- 2- The E-license can be used as a reference during inspection or to be presented to the public.
- 3- The license will be accompanied with a QR code which can be scanned by mobile devices and smart phones to ensure its integrity.
- 4- Valid electronic license will be available for anyone who wants to search for a licensed practitioner which will show his employer and scope of practice.
- 5- The E-license will only be available as long as the practitioner's registration is valid. On the expiration of the license, it will no longer be viewable on the system.

Please note that practitioners still have to receive their physical card and until further notice.

The mentioned above will be effective immediately.

Thanks for your cooperation,

Registration Department/ Qatar Council for Healthcare Practitioners

المجلس القطري للتخصصات الصحية QATAR COUNCIL FOR HEALTHCARE PRACTITIONERS (QCHP)

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E-License User Manual

QCHP Registration Officer will approve the licensing/renewal request and the practitioner will instantly receive an email notification through the Registration/Licensing Electronic System. To check your e-License, please follow the below steps:

- 1. Open <u>www.qchp.org.qa</u>
- 2. Click on Login to Medical Licensing Registration System



3. Sign In with your "Practitioner" Email ID and Password



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4. Click On e-License

You could perform the	e following actio	ns:		
- Request a change to	my registeratio	n		
Change my place of v	vork 🔊 E-I	license	>> E-Jaza	Renew my Licence
- Request removal from the register	n 🔊 - R Go	equest a Certificate of od Standing (CoGS)	 Request restoration the register 	to Apply to change scope of practice
5. Your e-Licer	ise will appear			
		E-License	الرخصة الإلكترونية - و	
لصحة Supreme Co	المجلس الأعلى لا Souncil Of Health	دولة قطر itate Of Qatar	Issue Date: Expiry Date:	تاريخ الإصبار: 11/16/2014 تاريخ الأنتهاء: 11/30/2016
Practicing Licence		ترخيص مزاولة المهنة	Qatar ID No:	رقم البطافة الشخصية: 12345678910
أحمد محد Ahmed Muhammed وببرو التوتك Winco Tasting		d	للتخصيصات الصبحية Physician Denfist	لرئيس التنبذي بلوكالة، لمجلس التطري ALIP Pharma Nurso
6735	تخدیر Anesthesiology	,	MC 123456 This Regulations Gov	لنائة المنابعة المن لمة المنابعة الم

If your license is expired, the below message will appear

المجلس الأعلى للصحة Supreme Council Of Health	دولة قطر State Of Qatar			Beia Lession			
			Change your password	Sign Out			
الرخصة الإلكترونية – E-License							
Sorry, your medical license is expired							
	All Rights reserved -	SCH (c) 2010					